

RACEDAY CHECKIN APP

NEW: Not Just for Check-Ins



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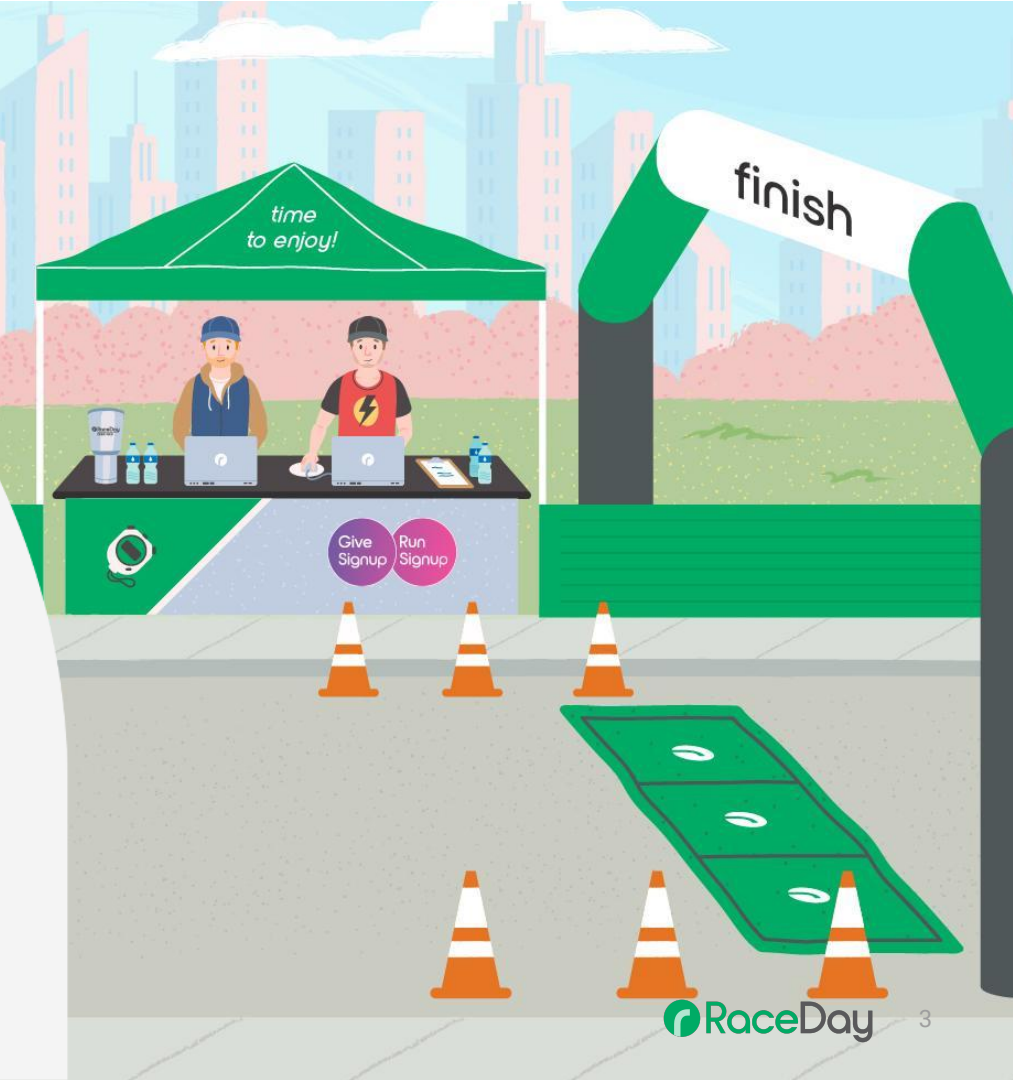
Cool new features to
improve your RaceDay
experience

05

THANK YOU/QUESTIONS

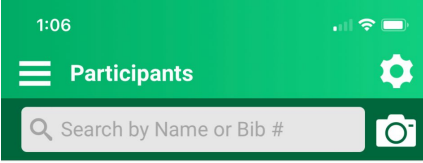
You Have Questions? We
have answers.

Introduction



RaceDay Check In App Introduction

- The RaceDay CheckIn app with its enhanced features, is available for event organizers and timers to leverage and can be used with phones, tablets, and kiosks.
- Free product offering available for events using RunSignup's registration platform.
- Seamlessly integrates with RunSignup's registration and RaceDay technology including scored results and bib management.



The screenshot shows the 'Participants' screen of the RaceDay Check In App. At the top, there is a green header with the time '1:06', signal strength, Wi-Fi, and battery icons. Below the header is a search bar with the placeholder text 'Search by Name or Bib #' and a camera icon. The main content is a list of participants, each with a name, bib number, age, and a check-in status icon (a red 'X' for failed and a green checkmark for successful).

Name	Bib #	Age	Status
test person Test 5k	23	40	✗
Crisp Mcmcmcmc Test 5k	19	51	✓
Waiver TestPerson Test 5k	33	25	✓
Running Man Test 5k	15	55	✓
AnotherSample Pers... Test 5k	20	21	✓
Tes S Test 5k	28	31	✓
Test A Test 5k	1	51	✗
Fastest PersonEver Test 5k	27	16	✓

RaceDay Check In Review

Setup and use of RaceDay Check In



RaceDay Check In App: Review

Setting up the Check In App in RunSignup

- Set password and dates to enable the app
 - Create a unique password

Authentication Settings

The RunSignup RaceDay CheckIn App allows you to check participants in and push your changes to RunSignup whenever Internet connectivity is established.
In order to begin using the application, fill in the below fields and click *Save Settings*.

Shared Password *



Use a strong password with at least 8 characters, and at least one uppercase letter, lowercase letter, number, and symbol (-!@#%*&*).

Enable CheckIn At: * America/New_York

Disable CheckIn At: * America/New_York

Download the App

RaceDay CheckIn is available for free on the App Store and Google Play store.

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Helpful Tips

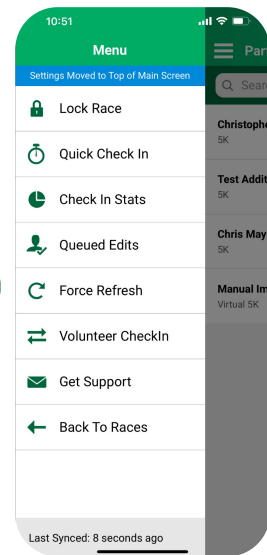
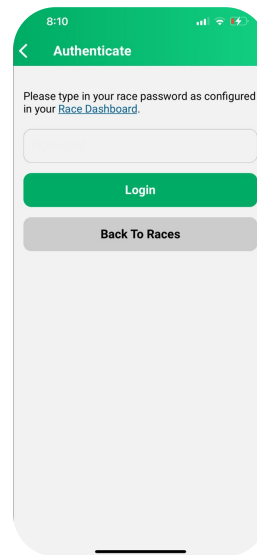
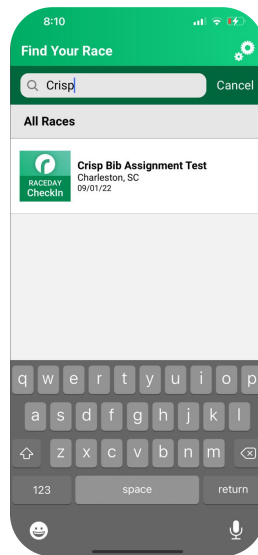
Set your password hint as your actual password to make it easier to remember. Only people with RunSignup dashboard access will be able to see the hint.

You can only see your race in the app within the enabled date period. If you need to test, set the enable date to today.

Set Up: RaceDay Check In App

Locating your race

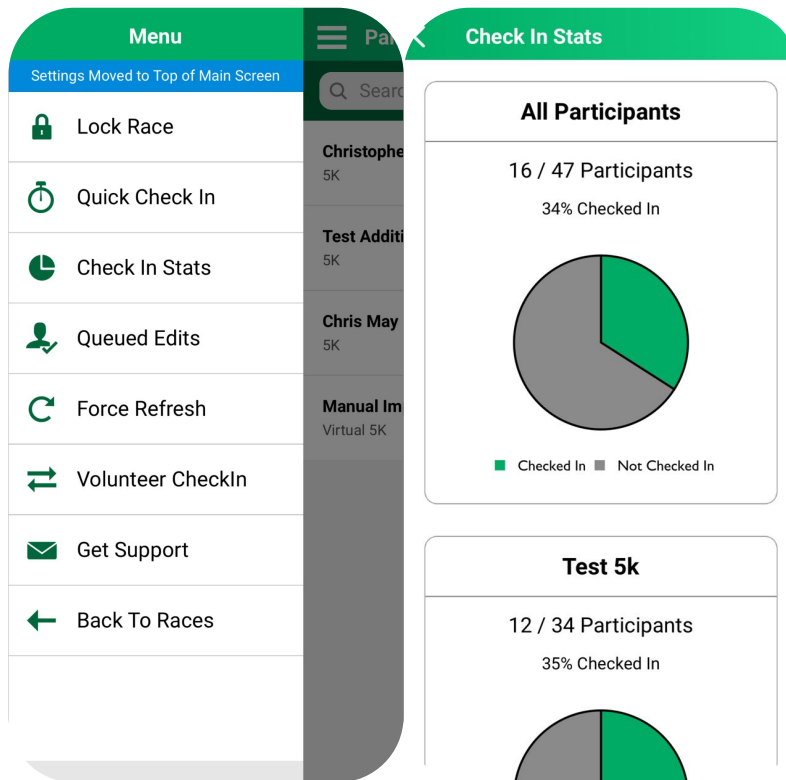
- Search for your race
 - Enter your assigned password
 - You're automatically set to check in participants, but if you would like to switch to volunteer check in you can select the three lines in the top right and click the line labeled **Volunteer Check In**



Features & Usage

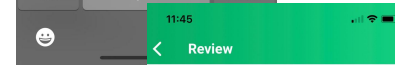
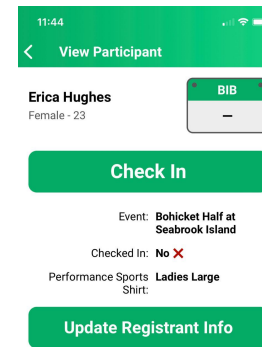
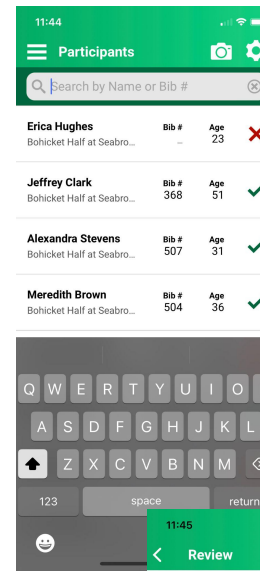
RaceDay Check In App

- Click the three white lines in the top left corner to see additional settings
 - **Lock Race:** Limits the ability of setting changes on a specific device
 - **Quick Check In:** Allows you to use the camera to scan a QR code and check a person in
 - **Check In Stats:** Show you the stats by race, event, and device ID
 - **Queued Edits:** Changes that have been made on the device but haven't synced to RunSignup yet
 - **Force Refresh:** Updates your view with any changes that have been made
 - **Volunteer CheckIn:** Easily switch between participant and volunteer check in
 - **Get Support:** Sends a help ticket to info@runsignup.com, which is monitored 7 days per week
 - **Back to Races:** Allows you to select a different race

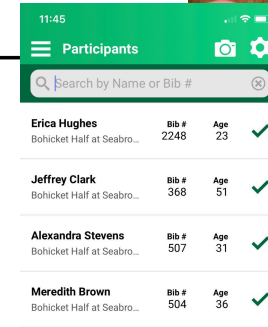


Using QR Codes & Check In App

- QR codes can be used in two different ways with the Check In App
 - Sending QR code replacement tags through the RunSignup email platform for a faster participant lookup
 - QR code on bib which points to the bib number for faster dynamic bib number assignment



Assigned Bib Number: 2248
Performance Sports Shirt:
Ladies Large



Look Up Features

Check out the flexibility of the
Check In App!!



Look Up Features

- Implemented a new setting to customize the Lookup Method. You can now make your Configurations use the standard Lookup Method (textbar and camera search with list of potential matches below) or a new method “Kiosk Mode.
- The Kiosk Mode Lookup Method hides the list of Participants and instructs the app user to type or use the camera icon to scan a bib number to look someone up. This could make it easier for the CheckIn App to be used by Participants to look themselves up in a kiosk environment.
- Implemented a new “Lookup Result” option, that will navigate to a RunSignup Results view of the Participant that was tapped or scanned. This in combination with the Kiosk Mode Lookup Method would work as a simple results lookup kiosk for participants.

Look Up Features

- We will be optimizing these features in future updates to make them less reliant on user interactions, like making the result view automatically return to the lookup after some time and have options to automatically load the camera scanner when returning to the lookup mode.
- We now will show Add on Data for Participants in the CheckIn Review screen.
- Updated user interface to be more in alignment with current RunSignup design standards.
- Implemented collapsible Present/Configuration/My Device Settings panels to reduce visual clutter when working with lots of settings.

Look Up Features

test person	Bib #	Age	
Test 5k	23	40	✗
Crisp Mcmcmcmc	19	51	✓
Waiver TestPerson	33	25	✓
Running Man	15	55	✓
AnotherSample Pers...	20	21	✓
Tes S	28	31	✓
Test A	1	51	✗
Fastest PersonEver	27	16	✓

Settings

- Event Presets ⓘ ▶
- Race Configurations ⓘ ▶
- My Device Settings ⓘ ▶

Current Config: [Test1](#)

Change Configuration

Settings

- Event Presets ⓘ ▶
- Race Configurations ⓘ ▶
- My Device Settings ⓘ ▼

Clear Search

Hide Checked In Participants

Auto-Show Camera on Bib Assignment

Auto-Show Camera in Kiosk Mode

Auto-Print After Review

Prevent Duplicate Bibs Across Events

Left Data Display (on participant list) ▶

Center Data Display (on participant list) ▶

Right Data Display (on participant list) ▶

Exact Match Lookup (opening speed) ▶

Settings

Auto-Print After Review

Prevent Duplicate Bibs Across Events

Left Data Display (on participant list) ▶

Center Data Display (on participant list) ▶

Right Data Display (on participant list) ▶

Exact Match Lookup (opening speed) ▶

Lookup Method (view participant or kiosk mode) ▶

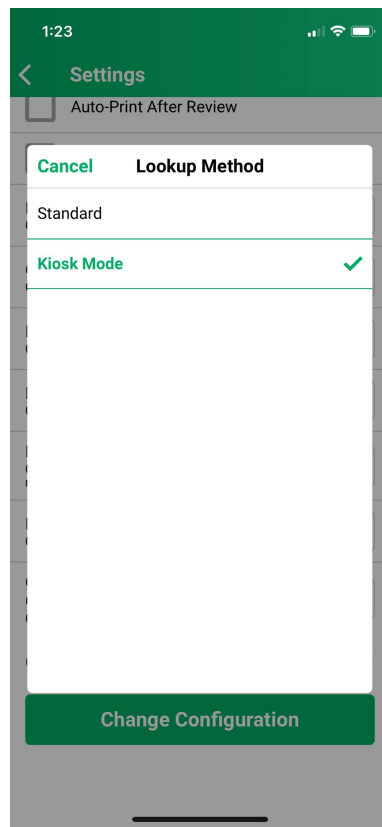
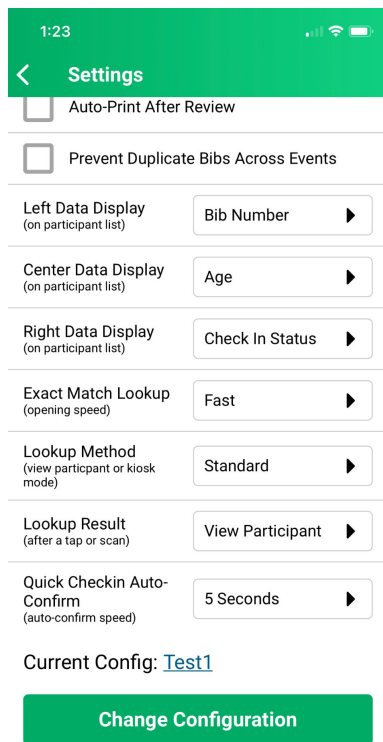
Lookup Result (after a tap or scan) ▶

Quick Checkin Auto-Confirm (auto-confirm speed) ▶

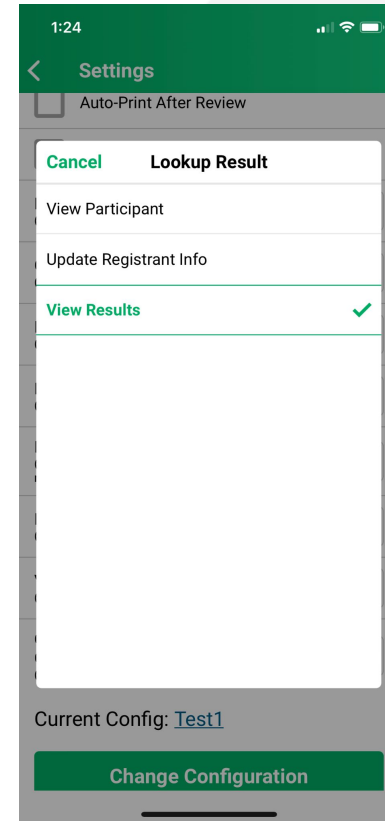
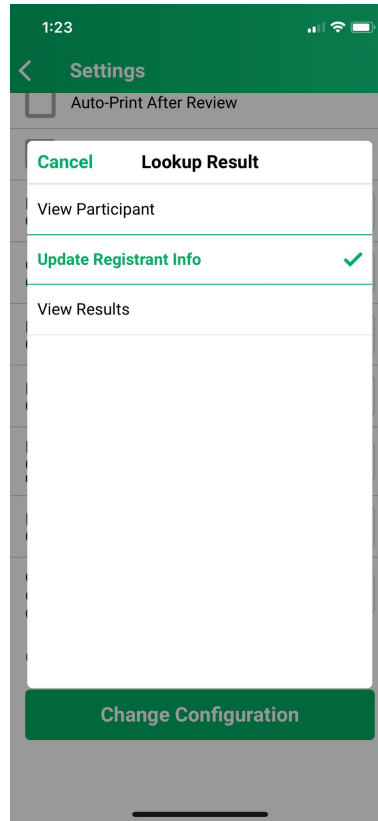
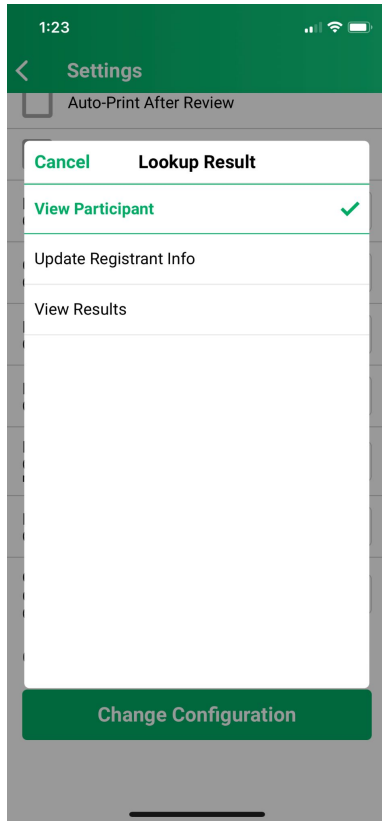
Current Config: [Test1](#)

Change Configuration

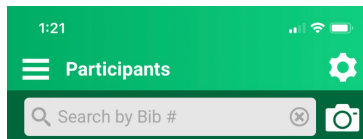
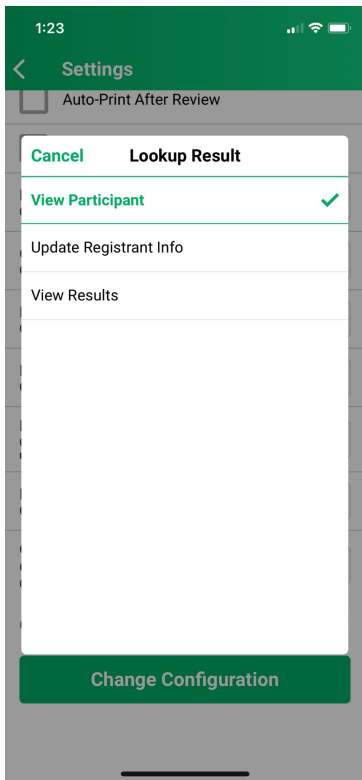
Look Up Features - Lookup Method



Look Up Features - Post Scan



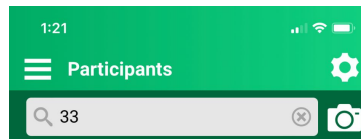
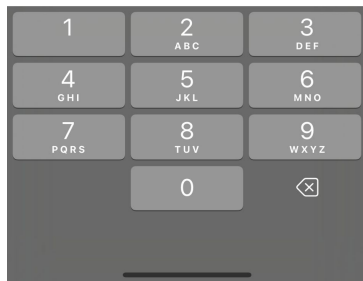
Look Up Features - View Participants



856

Tap Camera to scan Bib/Registration QR Code or type Bib Number in Numberpad

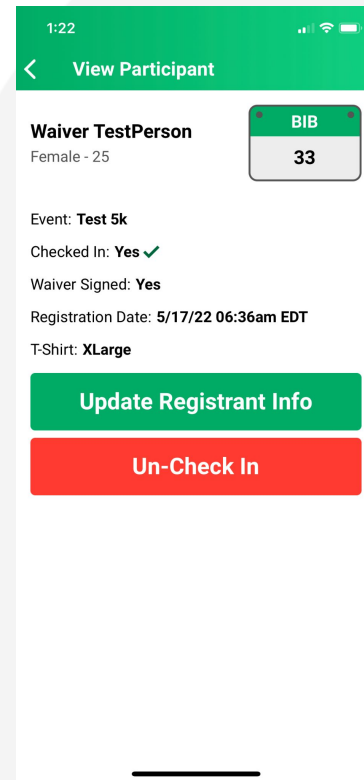
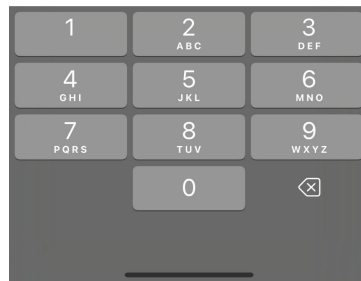
Search



856

Tap Camera to scan Bib/Registration QR Code or type Bib Number in Numberpad

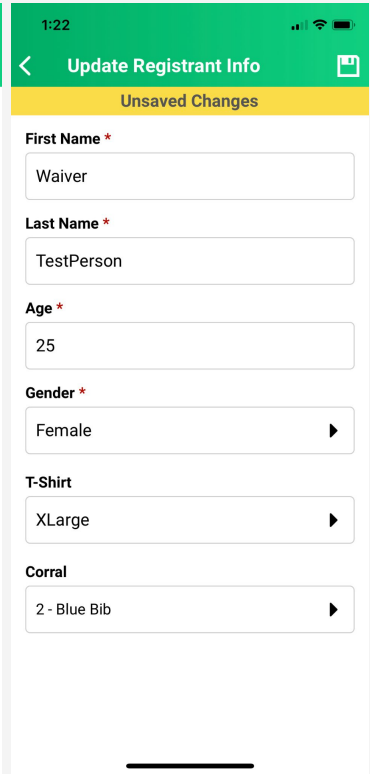
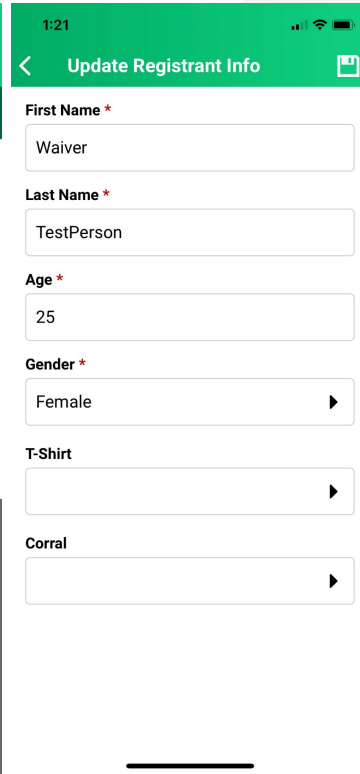
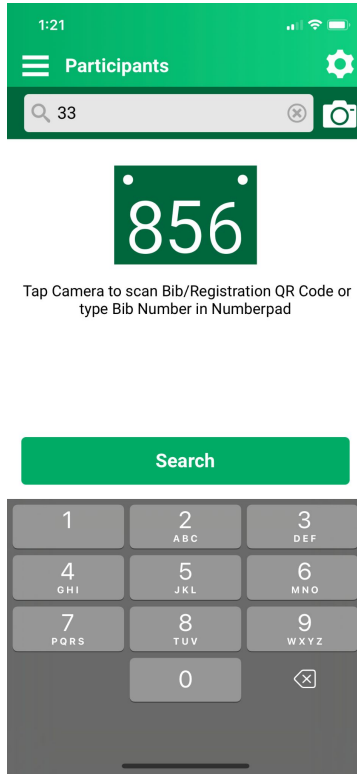
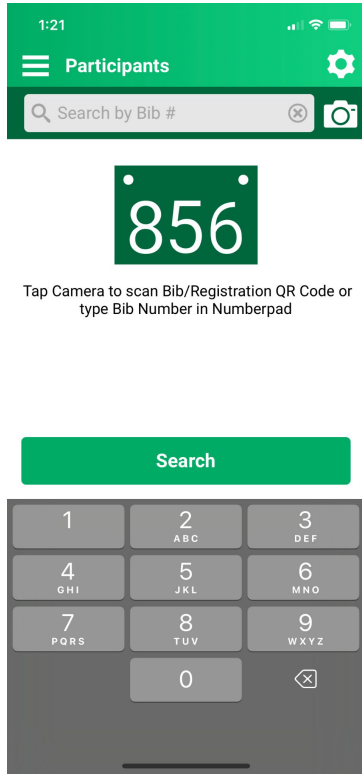
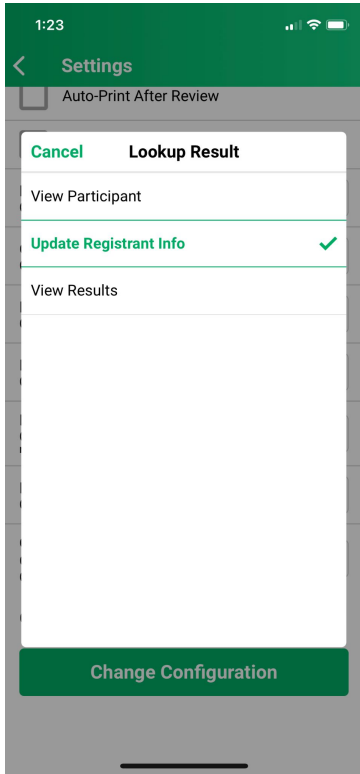
Search



Look Up Features - View Participants

- Possible use cases:
 - Medical tent
 - Pre-PPU Participant Look-up

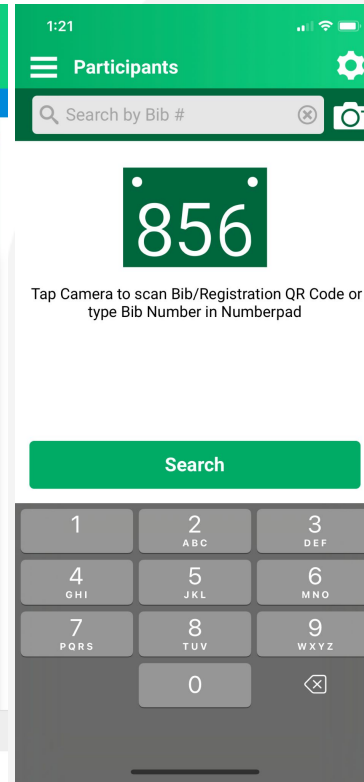
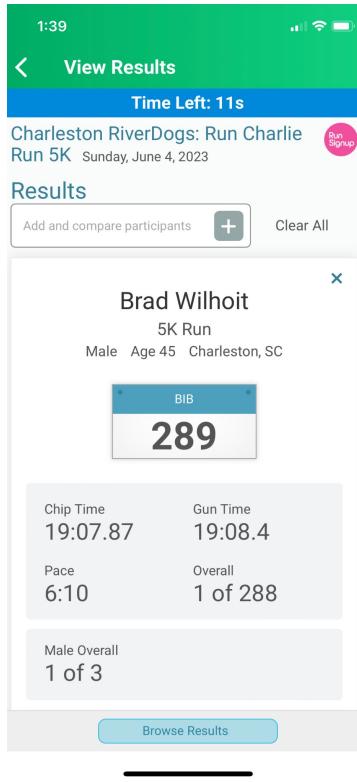
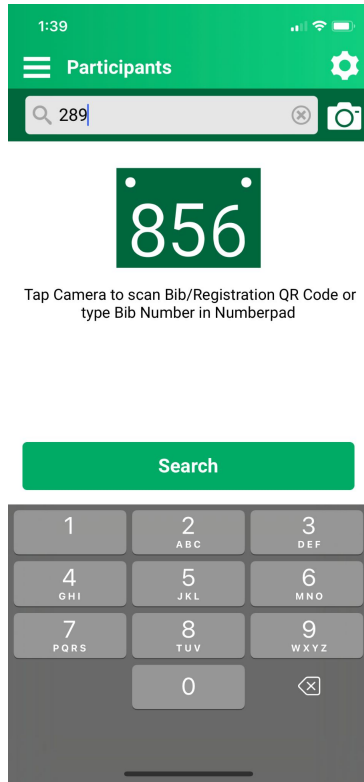
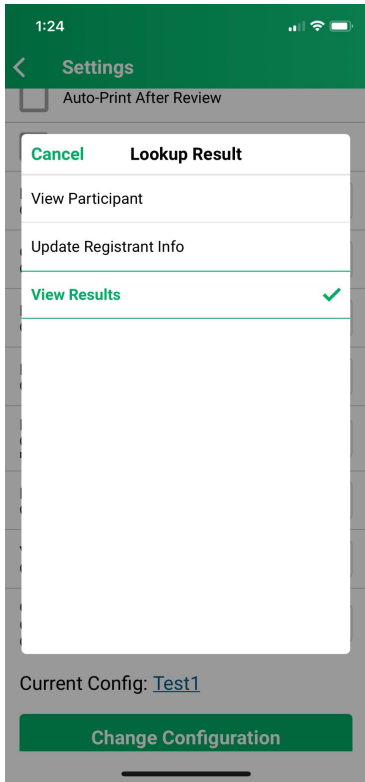
Look Up Features - Update Registrant Info



Look Up Features - Update Registrant Info

- Possible use cases:
 - Change Table at PPU
 - Smaller event Corral Check

Look Up Features - View Results



Look Up Features - View Results

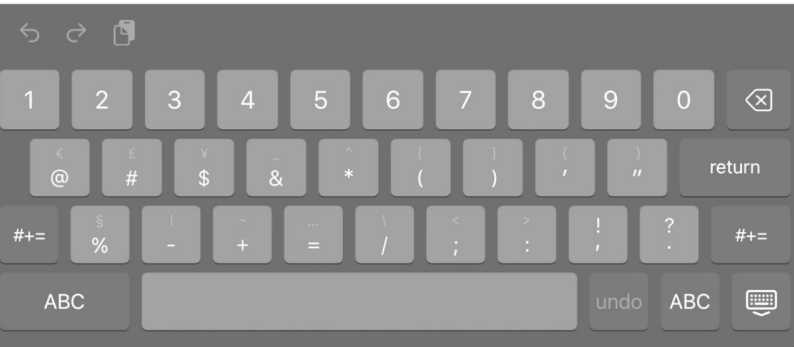
- Possible use cases:
 - Results Kiosk
 - Remote Results Kiosk

🔍 Search by Bib # 🗑️ 📷

856

Tap Camera to scan Bib/Registration QR Code or type Bib Number in Numberpad

Search



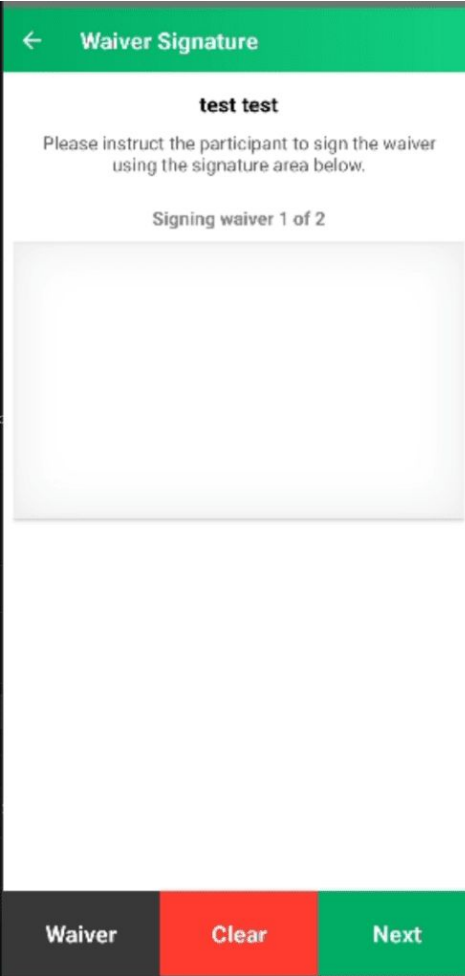
Additional Feature Updates

Other great new additions to RaceDay Check In App



Additional Features

- Added Support for Signing Multiple Waivers
 - If the Race you are using has multiple waivers enabled, you will now be able to sign each waiver as a step in the CheckIn flow.



← Waiver Signature

test test

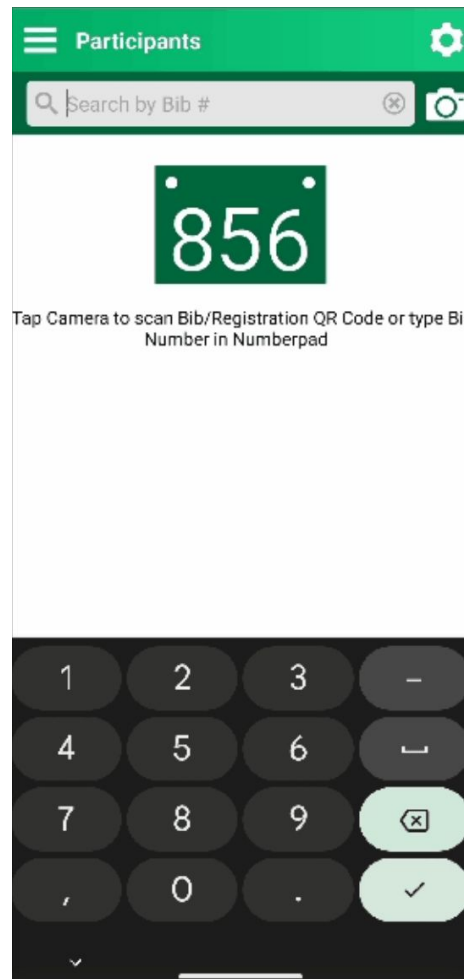
Please instruct the participant to sign the waiver using the signature area below.

Signing waiver 1 of 2

Waiver Clear Next

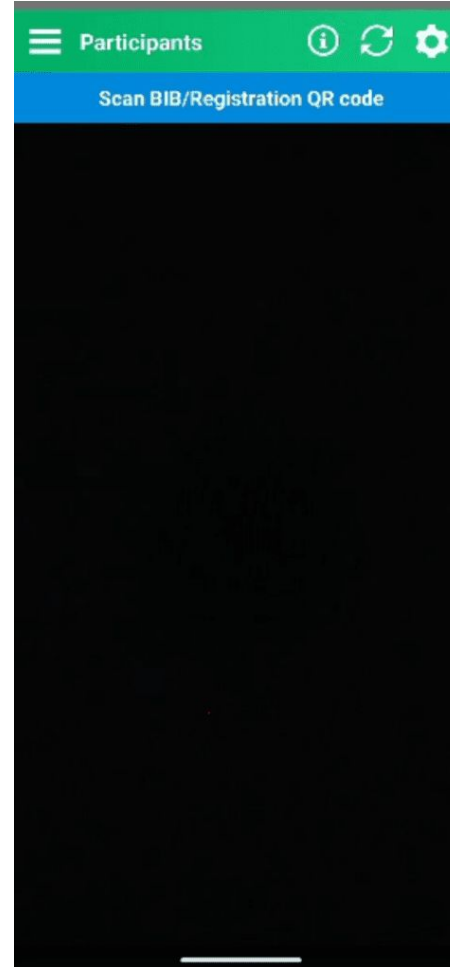
Additional Features

- Added an Automatic Timeout feature to the “View Results” functionality.
 - This will automatically navigate back to whichever Lookup Method after a set period of time. The default is 15 seconds, but it can be set to Off, 5s, 15s, or 30s.
 - This is especially nice for using as a Result Kiosk when trying to reduce the amount of necessary user interaction as much as possible.



Additional Features

- Added Configuration Setting to Auto-Show Camera in Kiosk Mode
 - This new Configuration Setting can be used when Kiosk Mode is enabled to automatically open the camera scanning functionality and displays instructions for users to scan BIB/Registration QR Code to look themselves up.





RACEDAY
CheckIn

Questions?